

Class Policy

- It is important to consider several factors when deciding the best time to take the driver education course.
- **ATTITUDE:** Student must exemplify the maturity, responsibility and attitude to be successful.
- **SCHEDULE:** Consider student's class load, high school activities, personal and family activities.
- Student must have finances, health, transportation to and from classes and drives, practice time with parents to be successful.
- For more detailed information visit our website (www.park-sidedriving.com).

FEES

- Current fees schedules are listed on our website (www.park-sidedriving.com).
- A transferable but nonrefundable registration fee is required to hold a class seat. **A minimum payment is required by the course start date.** Any remaining balance is due before scheduling the last drive.
- "No show" fees and "Extra Drive" fees will be charged when applicable.
- Refunds: A student who withdraws prior to the first day may receive a full refund (minus the registration fee). There are no refunds after the second class. A fee may be charged for returned checks or disputing a credit card charge that is shown to be valid.

ENROLLMENT

- **A student must be 15 years of age on or before the first day of class.** No student will be permitted to enroll after the class three session. Each course will have a minimum duration of 30 days and maximum duration of 12 months.
- A parent/guardian shall inform the school of any health/medical conditions that may impact the student's ability to successfully participate in the classroom and/or driving lessons upon enrollment.

CONTACT

The primary method of contact with students and parents outside of class will be conducted by text and e-mail. To ensure proper communication we strongly encourage you to provide a valid email and the best phone numbers to use for texting and calling.

PARENT ORIENTATION

Parents/guardians are **encouraged and EXPECTED to attend** the Parent Orientation held during the first hour of the first day of class. Information concerning the classroom and behind-the-wheel phases of the program as well as permits will be explained during the meeting.

CLASSROOM

- Students are accountable for their classroom conduct and attendance. Students may be dismissed from the course without a refund for misbehavior or excessive tardiness. If a student has not completed all of the course requirements within the required time frame, the student may be dropped from the program and be required to purchase a new course.

- Students are required to complete 30 hours of classroom instruction. All missed classes must be made up which may cause classroom completion to extend beyond original end date. **If a student misses more than 3 classes their course will be reviewed with parent to discuss completion options.**
- Students must achieve 80% on all class work and exams in order to pass the course. Class work and exams below 80% can be made up as needed within the required time frame.

BEHIND THE WHEEL DRIVING (BTW)

Families must recognize the need for driving practice at home to be successful in this course. Students will have access to a driving log to help track their practice hours.

- Students are required to complete six BTW driving lessons and one observation of another student's drive.
- Students may schedule drive lessons with instructors or over the phone. Driving lessons occur outside the classroom sessions and usually extend beyond the end of the classroom portion of the course and typically occur every 1-2 weeks.
- To reschedule or cancel a drive lesson, students must cancel at least 24 hours before the scheduled drive.
- **If a student cancels less than 24 hours before, does not bring a valid learner's permit & photo ID, fails to show up or is more than 10 minutes late for a drive lesson, they may be charged a "no show" fee.**
- An "Extra Drive Fee" may be charged if a student requires additional drives to successfully complete the driving requirements.
- Parkside uses in-car cameras to record BTW activities. Any video/audio recording will be used for administrative use only. No recording will be shared publicly without additional consent of all parties. Recordings will not be archived for long term use.

COURSE COMPLETION

Upon successful course completion, including all classes, exams, BTW activities and balance payment, the DOL will be notified of the student's course completion. This takes up to 7 days after all requirements are met.

Intermediate License Law

Before getting a driver license, a teen must:

- Be at least 16 years of age.
- Pass a traffic safety education course.
- Have an instruction permit for at least 6 months.
- Get at least 50 hours of supervised driving practice (including 10 hours at night) with someone who has been licensed for 5 years or more. For help in supervising driving practice, use the Intermediate License logbook to record behind-the-wheel driving practice and the Washington Parent Guide to Teen Driving for tips on how to supervise driving practice.
- Not have any traffic violations within 6 months of applying for the license.
- Not have been convicted of any alcohol or drug offense while holding an instruction permit.

How to get a license

Once you have completed these steps, visit a driver licensing testing center and:

- Pass a knowledge test (if you have not previously taken a knowledge test).
- Pass a driving test.

Once you have passed both tests, visit a driver licensing office and:

- Present your permit.
- Have a parent or guardian grant permission and confirm your driving practice by signing the Parental Authorization Affidavit at the licensing office.
- Pass a vision screening.
- Provide proof you are a Washington State resident. You may use your parent/guardian's residence address, as long as they live in Washington State and can present a Washington State driver license, ID card, or other documents to prove residence.
- Provide proof of identity.
- Provide your social security number, or sign a declaration if you don't have one.

Special rules for teen drivers

When teens get a driver license, they must follow some special rules and restrictions. These rules are in place to help protect drivers from accidents and help them develop and improve skills in the safest way.

If you are under 18, you will be issued an intermediate driver license and must follow these special rules:

- For the first 6 months, you cannot drive with passengers under the age of 20 unless they are members of your immediate family (such as a spouse, child, stepchild, or siblings, both by birth and marriage).
- For the next 6 months you may not carry more than 3 passengers who are under 20 years old who are not members of your immediate family.
- For the first 12 months, you cannot drive between 1 a.m. and 5 a.m. unless you are with a licensed driver age 25 or older. The only exception to this rule is if you drive for agricultural purposes, meaning you transport farm products or supplies under the direction of a farmer.

After one year of following these rules and driving without a collision or traffic citation, you can drive without limitations to the time of day or the age and number of your passengers.

When you turn 18, these special rules no longer apply and your intermediate driver license automatically becomes a regular license.

What if I get a traffic citation or violate these special rules?

- If you violate the special rules for teens, commit any other driving violation, or are in a collision, you will be sent a warning letter by the Department of Licensing.
- If you commit 2 driving violations, you will be sent a letter that suspends your driving privileges for 6 months or until age 18, whichever is shorter.
- If you commit 3 driving violations, your license will be suspended until age 18.
- Your parents will receive a copy of any warning or suspension letter sent to you.

Once you have a year of driving safely without a driving violation or accident, the passenger and nighttime driving restrictions expire and will not be reinstated. However, if you are under 18 you are still subject to receiving the warning letter and license suspension penalties.